

## JHSC Meeting Minutes

Location: C&M Electric Office Carp Road

Time:

7:30 am

Date: April 13, 2022

Attendees	Management	Worker
Members	<b>Ken Crawford (Management Co-Chair) *</b> certified (KCR)	<b>Bruce Wilson (Worker Co-Chair) *</b> certified (BW) <b>Kassandra Crawford (Worker Rep) (KC)</b>
Other	<b>Cristina Pagliarello (CP)</b> (resource)	
Chairperson	<b>Ken Crawford (KCR)</b>	

**Reports:**

Meeting called to order	<ul style="list-style-type: none"> <li>- Adoption of minutes of last meeting: Approved (meetings were postponed due to covid-19 restrictions but will continue with regular quarterly schedule in 2022).</li> <li>- Approval of the agenda: Agenda was approved</li> <li>- Meeting called to order at 7:40 am</li> </ul>
First aid Reported first aid treatment	<ul style="list-style-type: none"> <li>- No first aid treatment reported</li> </ul>
Incidents Requiring investigation Near misses	<ul style="list-style-type: none"> <li>- 2 incidents occurred at LBP building</li> <li>- Toolbox talk to be completed on proper use of power tools and further information being provided to EllisDon on the incident involving a Sawzall.</li> </ul>
Inspections Equipment Supervisor H&S Reps/committee reports	<ul style="list-style-type: none"> <li>- Site foreman are completing the forms as required.</li> <li>- Upcoming site inspections planned for several projects as they start (Spring 2022).</li> <li>- Office inspection completed April 2022.</li> <li>- No items to bring forward regarding inspections and findings.</li> </ul>
Training Worker Orientation/WHMIS & N Formal Safety Talks	<ul style="list-style-type: none"> <li>- WAH Refresher (15 workers planned in June)</li> <li>- Confined space entry (1 worker planned in May)</li> <li>- JHSC Part 1 and 2 for Kassandra (May)</li> <li>- Infectious control courses done for hospital work</li> <li>- All-company H&amp;S meeting (May)</li> </ul>
Covid-19	<ul style="list-style-type: none"> <li>- Continuing to follow public health guidelines</li> </ul>

Old Business:	Responsibility	Action by	Status
COR	KC	KC	Ongoing

  

New Business:	Responsibility	Action by	Status
<ul style="list-style-type: none"> <li>- Cassandra               <ul style="list-style-type: none"> <li>o COR update                   <ul style="list-style-type: none"> <li>▪ Evidence is currently being gathered.</li> <li>▪ Interviews and site observations are being conducted.</li> </ul> </li> </ul> </li> </ul>	KC	KC	Ongoing
<ul style="list-style-type: none"> <li>- Ken               <ul style="list-style-type: none"> <li>o Would like the worker H&amp;S rep informed of any incidents, accidents, near-misses or anything that occurs onsite. This will be adopted during the e-compliance implementation when tasks and work can be assigned.</li> <li>o Considering the purchase of 1 or 2 AED's (office and site).</li> <li>o At all-company health and safety meeting a discussion will be had on hard hat stickers for emergency alert, medical information (allergies, asthma).</li> </ul> </li> </ul>	KC  KCR  KC	KC  KCR  KC	Ongoing
- Bruce Wilson – nothing to bring forward	n/a	n/a	n/a

Meeting adjourned at: 8:13

Next meeting to be held: June 2022